



VIBRANT  
HAWAII'  
ECONOMY



SESSION 1: GRANT PLANNING



# OBJECTIVE OUTCOMES

- Understand the components of an RFP
- Determine whether the RFP aligns to their organization's mission or program intent
- Map out a plan of action to effectively engage and facilitate team contribution toward successful submission
- Identify critical components and avoid disqualification





**Where do you fall on a scale of 1-4?**





**START WITH WHY**





# **COST BENEFIT ANALYSIS**





**THURS | MARCH 10 | 9AM**  
**GRANT WRITING**  
**Dr. Farrah Marie Gomes**

Board Director & Economy Stream Co-Chair, Vibrant Hawai'i  
Vice Chancellor of Student Affairs, University of Hawai'i at Hilo



**THURS | MARCH 17 | 9AM**  
**GRANT REPORTING**  
**Ashley Kierkiewicz**

Board Director & Economy Stream Co-Chair, Vibrant Hawai'i  
Councilwoman, Council District 4, County of Hawai'i





# LEVEL 1

SIMPLE FOUNDATION RFP

\$1,000 - \$50,000



# WOMEN'S FUND OF HAWAII

<https://womensfundhawaii.org/>

## **Is there organizational alignment?**

- What is important to them?
- Who is on their board? What (sectors, industries, values) do they represent?
- Who have been funded in the past?

Resource: SSIR What's Wrong With Dirty Money?

[https://ssir.org/articles/entry/whats\\_wrong\\_with\\_dirty\\_money](https://ssir.org/articles/entry/whats_wrong_with_dirty_money)



# Cost/Benefit Analysis

- How much funding is available?
- How much is the typical award?
- What are their grant priorities?
- What do they not fund?
- Is their funding cycle open? Is it by invite only?
  - If so, do you know anyone on the board?
- If the cycle is not open, can you sign up to receive notice of their next funding cycle?



# Cost/Benefit Analysis

- What are the grant requirements?
- Do we have the capacity to fulfill the contract?
- When is the deadline to submit?
- When are awards made?
- What kind of reporting will you need to provide?





# SMALL GROUP BREAKOUT



# LEVEL 2

COUNTY RFP

\$5,000 - 150,000

County Grant In Aid: <https://records.hawaiicounty.gov/weblink/ElectronicFile.aspx?openfile=true&dbid=1&docid=113296>

Resource: County R & D Funding & Grant Resources  
<https://www.rd.hawaiicounty.gov/funding-grant-resources>

Resource: Professional Services Information  
<https://www.hawaiicounty.gov/departments/finance/purchasing/professional-services-information>



# GRANT PLANNING SHEET AKA HOW TO NOT GET DISQUALIFIED

Resource: Grant Planning Sheet

[https://docs.google.com/document/d/1cdj57vG97yqs238D111g\\_\\_iTFk\\_nbQk1cOdlkzUKt9o/edit?usp=sharing](https://docs.google.com/document/d/1cdj57vG97yqs238D111g__iTFk_nbQk1cOdlkzUKt9o/edit?usp=sharing)





# LEVEL 3

STATE OR FEDERAL RFP  
\$50,000 - 250,000

Resource: Hawai'i Awards and Notices Data Systems  
<https://hands.ehawaii.gov/hands/>





# GRANT PLANNING TEAM MATRIX AKA YOU CAN'T DO THIS ALONE

Resource: Grant Planning Team Matrix

[https://docs.google.com/document/d/1ciuztgc\\_BoUYY8oDZPhX4Mo8e4dyqb8PezwhC0JeCOw/edit?usp=sharing](https://docs.google.com/document/d/1ciuztgc_BoUYY8oDZPhX4Mo8e4dyqb8PezwhC0JeCOw/edit?usp=sharing)





**QUESTIONS?**